**GO VIRGINIA REGION 9**

***Regional Grant Application***

Project Name:

Grant Period (# of months):

Applying Organization:

Address:

City:

Zip Code:

**Project Primary Contact:**

Full Name:

Title:

Email:

Phone:

**Region 9 Project Frameworks:**

Select the framework that applies to this project.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Talent Development |  | Growing Existing Business |
|  | Entrepreneurship |  | Site Readiness |

**Region 9 Target Sectors:**

Select the sectors this project will target.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Biomedical & Biotechnology |  | Financial & Business Services |
|  | Food & Beverage Manufacturing |  | IT & Communications |
|  | Light Manufacturing |  | Other: Emerging |

**GO Virginia Program Goals:**

Select the program goals this project will serve.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Higher-Paying Jobs |  | Out-of-State Investment |
|  | Transformational |  | Collaboration between business, education, and local gov. |

**Participating Localities (Two Minimum):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Albemarle |  | Charlottesville |  | Culpeper |  | Fauquier |
|  | Fluvanna |  | Greene |  | Louisa |  | Madison |
|  | Nelson |  | Orange |  | Rappahannock |  |  |

**Application Questions**

*4,000 character-limit for each question, including spaces. No tables or charts, please. Be concise and present the most important information first.*

**Economic Impact – 35%**

1. Provide an overview of the proposed project and project activities included in the project budget. **ATTACHMENT**: A 1-2-page Executive Summary should be provided with the application.
2. Identify the project outcomes and deliverables. For any quantitative outcomes that will measure the impact of the project, be sure to select the most relevant outcomes listed in the [GO Virginia Core Grant Outcomes](https://www.dhcd.virginia.gov/sites/default/files/Docx/gova/regional-materials/gova_core_grant_outcomes.pdf). What mechanism does the project team or its partners have in place to track these outcomes? **ATTACHMENT**: The GO Virginia Core Grant Outcomes should be provided with the application.
3. Describe how the Return on Investment (ROI) estimates were calculated and the timeline for achieving the expected ROI. Include an explanation and source of any data used as the basis for ROI and job projections. **ATTACHMENT**: The DHCD ROI template should be attached with the application. Download here: <https://www.govirginia9.org/apply/>

**Required Economic Impact Attachments**

Executive Summary

Milestones Overview and Drawdown Schedule

Performance Metrics (see [GO Virginia Metrics Menu](https://www.govirginia9.org/apply/) under “Grant Resources”)

Return on Investment ([Template](https://www.govirginia9.org/apply/))

**Regional Collaboration – 30%**

1. What local units of government are actively participating in the project? At least two local units of government are required to participate. See the [guidelines](https://www.dhcd.virginia.gov/sites/default/files/Docx/gova/regional-materials/gova-memo-local-participation.pdf) on how to demonstrate regional collaboration through meaningful local participation.
2. Discuss how the Regional Council and project development team consulted with local government entities regarding the strategy and implementation of the project.
3. What industry clusters, as identified in the region’s Economic Growth and Diversification Plan, will this proposal impact? How does this proposal help implement the Plan’s identified strategies and goals? {Please specify which grant opportunities this project will advance}
4. Describe all partner organizations involved with the implementation of the project, including the entity’s role in completing the scope of work, their financial or in-kind commitment, and their capacity to successfully execute their duties as they relate to the project. Partners may include but are not limited to school divisions, community colleges, public and private institutions of higher education, economic and workforce development entities, local governments, regional organizations, planning district commissions, and nonprofit organizations. **ATTACHMENT**: Match Verification Form(s) should be provided with this application. Download here: <https://www.dhcd.virginia.gov/go-virginia-regional-materials>
5. Describe private industry involvement in the development and implementation of this project.
6. Identify cost efficiencies, repurposing of existing funds, leveraging of existing assets, or other evidence of collaboration that can be demonstrated as a result of the project.
7. Discuss existing grant requests or programs with similar goals and indicate how the proposed project is not duplicative of, but additive to, other efforts to support economic diversification and the creation of higher-paying jobs. Have existing efforts been successful and sustainable?

**Project Readiness – 20%**

1. Describe the project timeline and the specific project milestones that will be utilized to track project progress and fund disbursement. Address the applicant’s ability to meet these milestones and to take remedial actions in the event that they are not achieved. **ATTACHMENT**: Project Milestones including a proposed Drawdown Schedule should be provided with the application.
2. Describe the total project budget, explaining how GO Virginia funds will be used, how matching funds will be used, the sources and uses for matching funds, and any additional leverage for matching funds. Additional leverage may consist of other state funds not eligible for GO Virginia match, or additional federal resources to allow application reviewers to understand the full scope of work that is not part of the required match. **ATTACHMENT**: Sources and Uses Budget template should be provided with this application.
3. Does the application request a waiver of the total match? See the [Match Waiver Request Guidelines](https://www.dhcd.virginia.gov/sites/default/files/Docx/gova/regional-materials/gova-match-waiver-guidance.pdf). Currently, a $1:1 total match is required. **ATTACHMENT**: Include the total match waiver if appliable.
4. Does the application request a waiver of the local match? Currently, at least 20% of the match must be provided by units of local government. **ATTACHMENT**: Include the local match waiver if appliable.
5. Discuss any major barriers to successful implementation and other associated risks along with a plan to overcome them. How will the project administrator address these barriers?
6. Discuss any prerequisite activities undertaken by the project partners to increase efficiency of program delivery and support for the project once launched.
7. Discuss how the Regional Council and project development team have consulted with subject matter experts regarding the efficacy and viability of the proposal and how the methodology and approach has been validated.

**Project Sustainability – 15%**

1. Discuss how the program will achieve stable, long-term sustainability beyond the initial funding period? Have any funding sources been secured to continue implementing the program or strategy following the exhaustion of these funds?

**Attachments Summary**

## REQUIRED ATTACHMENTS

* Executive Summary
* GO Virginia Core Outcomes
* Commonwealth Return on investment (ROI)
* Match Verification Form
* Milestones Overview and Drawdown Schedule
* Budget Overview (DHCD Sources and Uses Template)

## OPTIONAL ATTACHMENTS

* Local Match Waiver Request Form
* Total Match Waiver Request Form
* Letters of Support

**Contact**

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| **Shannon Holland**  Director, GO Virginia Region 9  [sholland@centralvirginia.org](mailto:sholland@centralvirginia.org)  434-979-5610 ext. 103 |