



**REGIONAL COUNCIL 9
ORGANIZATIONAL MEETING
FEBRUARY 13, 2017 – 11:30 AM**

**UVA Research Park, Town Center Two
1001 Research Park Boulevard, 4th Floor, Charlottesville**

- | | | |
|--|--|---------------------|
| I. Welcome & Introductions | Brian Cole, LexisNexis
<i>Attachment: Council Membership Roster – pages 2-3</i> | 11:30 AM – 11:45 AM |
| II. GO Virginia Overview | Bill Shelton, Director
Department of Housing &
Community Development | 11:45 AM – 12:10 PM |
| III. Regional Council 9 Formation and Work to Date | Brian Cole | 12:10 PM – 12:20 PM |
| IV. GO Virginia Timeline
<i>Attachment: Timeline – page 4</i> | Brian Cole | 12:20 PM – 12:30 PM |
| V. Preliminary Approval of Bylaws
<i>Attachment: Draft Bylaws – pages 5-11</i> | David Pettit, Lenhart Pettit | 12:30 PM – 12:45 PM |
| VI. Selection of Chair and Vice Chair | Brian Cole | 12:45 PM – 12:55 PM |
| VII. Letter of Intent Approval
<i>Attachment: Letter of Intent – pages 12-14</i>
<i>Attachment: Letter of Intent Attachment – pages 15-19</i> | Brian Cole | 12:55 PM – 1:10 PM |
| VIII. Selection of Initial Administrative and Fiscal Agent
<i>Attachment: Partnership Proposal – Pages 20-21</i> | Helen Cauthen, President
Central Virginia Partnership | 1:10 PM – 1:20 PM |
| IX. Next Steps | | 1:20 PM – 1:30 PM |
| A. Approval of Bylaws | | |
| B. Development of Work Plan & Budget | | |
| C. Approval of Administration & Fiscal Agent | | |
| D. Nominating Committee for Officers as of July 1 | | |
| E. Determine 1, 2 and 3 year terms of Council Members | | |
| F. Meeting Schedule | | |
| G. Other | | |
| X. Adjourn | | 1:30 PM |



**COUNCIL MEMBERS
As of February 8, 2017**

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VIRGINIA INITIATIVE FOR
**GROWTH &
 OPPORTUNITY**
 IN EACH REGION
 REGIONAL COUNCIL 9

2017 TIMELINE
 As of February 8, 2017

<p>Monday, February 13 11:30 AM – 1:30 PM UVA Research Park Town Center Two, 4th Floor</p>	<p>Organizational Meeting of Regional Council 9</p> <ul style="list-style-type: none"> • Provide overview of GO Virginia initiative • Select Chair and Vice Chair (private sector) • Approve Letter of Intent • Determine meeting schedule
<p>Friday, February 17</p>	<p>Deadline for submission of letter of intent to DHCD for GO Virginia Board consideration during March meeting.</p>
<p>Tuesday, March 14 1:00 PM – 3:00 PM General Assembly Building 201 N 9th Street, Richmond</p>	<p>GO Virginia Board meeting public hearing regarding certification of Regional Councils.</p>
<p>TBD</p>	<p>Deadline for submission of budget, work plan and bylaws to DHCD for GO Virginia Board consideration during April meeting.</p>
<p>Thursday, April 6 1:00 PM – 3:00 PM General Assembly Building 201 N 9th Street, Richmond</p>	<p>GO Virginia Board meeting to review and approve Regional Council budget, work plan and bylaws (if submitted by deadline).</p>
<p>TBD</p>	<p>Regional Councils begin work on Economic Growth and Diversification Plan.</p>
<p>Tuesday, June 13 1:00 PM – 3:00 PM Virginia State Capitol 1000 Bank Street, Richmond</p>	<p>GO Virginia Board Meeting – status report on Economic Growth and Diversification plans from Regional Council in process.</p>
<p>Tuesday, September 12 1:00 PM – 3:00 PM Virginia State Capitol 1000 Bank Street, Richmond</p>	<p>GO Virginia Board Meeting</p>
<p>Tuesday, December 12 1:00 PM – 3:00 PM Virginia State Capitol 1000 Bank Street, Richmond</p>	<p>GO Virginia Board Meeting</p>

Virginia Growth and Opportunity Regional Council

REGION 9

BYLAWS

ARTICLE I PURPOSE

The Virginia Growth and Opportunity Region 9 Council (hereafter referred to as “Council”) is a public body certified by the Virginia Growth and Opportunity Board (Board) to receive grants pursuant to Code of Virginia section 2.2-2485 the Virginia Growth and Opportunity Act (hereafter referred to as “GO VA”). The Council will be supported or affiliated with an existing or newly established organization that engages in collaborative planning and execution of economic or workforce development activities within a region to support the Council’s activities and to ensure proper administration of the Council’s funds.

The Virginia Growth and Opportunity Regional Council, Region 9 consists of the geographic boundaries of Virginia Planning District Commission Regions 9 and 10 that include the counties of Albemarle, Culpeper, Fauquier, Fluvanna, Greene, Louisa, Madison, Nelson, Orange, Rappahannock and the towns within these counties and City of Charlottesville.

ARTICLE II DUTIES AND RESPONSIBILITIES

Section 1 Duties of the Regional Council

The Council shall:

1. Work in a collaborative manner, respecting all points-of-view, while soliciting and reviewing proposed projects for recommendation to the Board.
2. Demonstrate extensive knowledge of the region’s potential for growth that lead to high paying jobs. Identify economic/regional projects that support or encourage collaboration and yield significant new job creation deliverables.
3. Review and understand the authority, governance, and administrative role of the Board in certifying qualified regions and regional councils; including how the Board develops and implements guidelines or procedures for such certification.
4. Partner with local governments and existing or newly established economic/workforce development organizations to create a focused collaborative project or programs consistent with the Council’s economic growth and diversification plan.
5. Identify the region’s economic growth potential independently or in partnership with neighboring regions. Identify the competitive advantages for collaboration with private-sector investments and educational opportunities to accelerate job growth/economic development.
6. Advise the Board on best practice initiatives, projects, strategies, etc. that encourage collaboration and yield measurable outcomes for job growth and income in the region.
7. Have the authority to enter into agreements through (a) support organization(s) including the Central Virginia Partnership for Economic Development (Partnership) in order to pursue the goals and objectives of the Virginia Growth and Opportunity Act pursuant to the Code of Virginia and guidelines adopted by the Board.

8. Adhere to the Freedom of Information Act (FOIA) and the Conflict of Interest Act (COIA) except as exempted pursuant to §2.2-3711.A.48 of the Code of Virginia.
9. Provide for public participation as directed by the Code of Virginia and the Board and through any public participation policies of the Council.
10. Conform to guidelines and policies as adopted by the Board.

ARTICLE III MEMBERSHIP

1. The Council shall include representatives from (i) the education sector, including school divisions, community colleges, public institutions of higher education, and private institutions of higher education as appropriate; (ii) the public economic and workforce development sector; (iii) local government; (iv) planning district commissions; (v) nonprofit organizations; and (vi) other entities that significantly affect regional economic or workforce development. Membership may include one or more non-legislative citizen members of the Board from the region. A majority of the members of the Council shall be from private sector with demonstrated significant private-sector business experience. The Council shall be chaired by a citizen member from the region with significant private-sector business experience.
2. The Council will consist of twenty-three (23) members. The Board will approve the member selection process, structure, composition, and leadership to meet the requirements of Code of Virginia section 2.2-2485 of the Virginia Growth and Opportunity Act and the guidelines set forth by the Board. Council members will be recruited and selected to preserve the diversity and balance necessary to enable the Council to provide policy guidance on the broad spectrum of regional economic issues. Council membership is subject to Board review and approval.
3. Each Council member shall be entitled to one equal vote.
4. Council members receive no compensation.
5. Members of the Council shall include:

PRIVATE SECTOR SEATS - 12

Chambers of Commerce (4)

Each chamber of commerce in the region may nominate private sector business persons to serve on the Council. The Council shall select private sector members from the chamber of commerce nominations. Small businesses of less than 50 employees and larger businesses must be considered.

- Member 1 Charter term – 1 year
- Member 2 Charter term – 2 years
- Member 3 Charter term – 3 years
- Member 4 Charter term – 3 years

At-Large Private Sector (5)

Nominations will be solicited from the public for at-large private sector Council members. Local business organizations may make nominations, business leaders may nominate themselves, and business leaders may nominate other business leaders for the Council. Unfilled at-large positions will be considered from chamber of commerce nominations. Private sector members should include owners of businesses, chief executives or senior executives with local decision-making

authority. The Council shall select at-large private sector members from this pool of nominations. Small businesses of less than 50 employees and larger businesses must be considered.

- Member 1 Charter term – 1 year
- Member 2 Charter term – 2 years
- Member 3 Charter term – 2 years
- Member 4 Charter term – 3 years
- Member 5 Charter term – 3 years

Central Virginia Partnership (Partnership) Board Members (2)

The Partnership Board will appoint from its membership two private sector members to the Council.

- Member 1 Charter term – 3 years
- Member 2 Charter term – 2 years

Piedmont Workforce Network (PWN) (1)

The PWN Board Chair/Co-Chair shall serve ex-officio on the Council. The PWN Board Chair/Co-Chair may appoint another private sector Board member to serve in his/her place.

PUBLIC SECTOR SEATS – 11

Localities/Elected Officials (4)

The Rappahannock-Rapidan Regional Commission (RRRC) and the Thomas Jefferson Planning District Commission (TJPDC) shall each appoint one elected official and one chief administrative officer (CAO) from the local governments (Town, City, or County) of its region to serve on the Council.

- Elected Member 1 Charter term – 1 year
- Elected Member 2 Charter term – 2 years
- CAO Member 1 Charter term – 1 year
- CAO Member 2 Charter term – 2 years

Educational Institutions (3)

The President of the University of Virginia shall appoint one representative to serve on the Council.

The Presidents or Chief Administrative Officers of Piedmont Virginia Community College, Germanna Community College and Lord Fairfax Community College shall collectively appoint two representatives to serve on the Council.

- UVA Member 1 Charter term – 3 years
- CC Member 1 Charter term – 2 years
- CC Member 2 Charter term – 3 years

Regional Commission Directors (2)

The executive directors of the Rappahannock-Rapidan Regional Commission (RRRC) and the Thomas Jefferson Planning District Commission (TJPDC) shall serve ex-officio on the Council.

Local Economic Development (2)

The city and county economic development officers from the Rappahannock-Rapidan Regional Commission (RRRC) shall select one representative to serve on the Council. The city and county economic development officers from the Thomas Jefferson Planning District Commission (TJPDC) shall select one representative to serve on the Council.

- Member 1 Charter term – 1 year
- Member 2 Charter term – 2 years

4. Council members shall have knowledge of workforce and economic development matters.
5. Charter Council members shall be assigned initial terms and confirmed by the Council. Charter appointment terms of less than three years do not contribute to the term limit of no more than two (2) consecutive three year terms.
6. Council members shall serve staggered three-year terms as determined by the Council. Council members, excluding Ex-Officio members and immediate past Chair/Vice-Chair, shall not serve more than two (2) consecutive three year terms. A Chair/Vice-Chair who has reached his or her term limit may serve another consecutive term. Charter appointment terms of less than three years do not contribute to the term limit of no more than two (2) consecutive three year terms.
7. A vacancy on the Council shall be filled per guidelines established by the Board as carried out by the Nominating Committee referenced in Article VI of this document.
8. Members of the Council who subsequently no longer hold the position that made them eligible Council members may continue to serve on the Council as long as their new position falls in the same category outlined above.
9. A Council member may be removed by the Board with a majority vote. The reasons for removal must be documented by the Board. A Council member may also be removed by the Council by vote of two thirds (2/3) of the members of the Council.

ARTICLE IV MEETINGS

1. Regular meetings of the Council shall be held no less frequently than quarterly. The Council shall adopt an annual schedule for regular meetings. Revisions to the schedule of meetings of notice of time, location and purpose shall be given to all Council members at least 30 days prior to the date of meeting. The Chair may cancel or reschedule a regular meeting due to a lack of quorum, lack of business or other special circumstances.
2. The annual meeting of the Council shall be the regular meeting in June except that the date, time and place may be otherwise determined by the Chair.
3. Special meetings of the Council shall be held at the call of the Chair or upon the written request of one-third of the Council members stating the purpose for such special meeting. The call to a special meeting shall be given at least 24 hours prior to the meeting. The media shall be notified at the time of the call.
4. The Council will meet all of the Code of Virginia public meeting requirements (§2.2-3707). Meetings will be publicly noticed a minimum of three business days in advance of the meeting.
5. Attendance of a majority of Council members shall constitute a quorum and, unless a greater proportion is required by the Board or these Bylaws for a particular act/vote, the majority (super majority) vote of the Council present and voting at any meeting, at which there is a quorum, shall constitute the Act of the Council.

ARTICLE V PARLIAMENTARY PROCEDURE

1. In all matters of parliamentary procedure not specifically covered by these bylaws, Roberts Rules of Order 11 ed. for Small Boards with preference to Roberts Rules of Order, Newly Revised In Brief, 2nd Edition 2011 shall be observed.
2. Specifically covered procedures include:
 - a. Except where indicated otherwise in these bylaws, all actions of the Commission shall be approved by a majority vote of the members present and voting.
 - b. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - c. There is no limit to the number of times a member can speak to a question.
 - d. Informal discussion of a subject is permitted while a motion is pending.
 - e. The presiding officer need not stand while putting questions to a vote.
 - f. The presiding officer may speak in discussion without rising or leaving the chair.
 - g. Informal discussion may be initiated by the presiding officer.
 - h. Subject to rule or custom, the presiding officer can make motions and vote on all questions.
 - i. Motions are in order to close or limit debate, including limiting times one can speak on a motion.
 - j. Decisions may be made by unanimous consent or consensus, rather than by formal vote. Unless there is unanimous consent, all actions must be approved by vote.
 - k. Presiding officer shall restate motion before voting.

ARTICLE VI ORGANIZATION

1. During the inaugural meeting, the Council shall elect from among its members, all organizational officers. The Chair and Vice Chair shall be a Council member with significant private-sector experience. The inaugural partial year term of officers shall not be subject to the term limits found in Article VI Section 3 and Section 7 of these bylaws.
2. The Chair shall preside over all meetings. The Vice Chair shall preside over all meetings in the absence of the Chair.
3. The elected officers of the Council shall be a Chair, Vice Chair, Secretary and Treasurer. The officers of the Council shall be elected and take office at the annual meeting. Their terms shall be for a period of one year commencing at the end of the annual meeting and terminating at the next annual meeting or until their successors are subsequently elected.
4. The Chair shall preside at all Council meetings, shall sign all acts or orders necessary to carry out the will of the Council, shall have the authority to assign routine administrative functions to the assigned staff, shall be eligible to vote on all matters before the Council, and shall have the generally recognized powers and duties of the office of Chair or president of an organization.
5. The Vice Chair shall serve as Chair in the absence or disability of the Chair. In the case of a vacancy in the office of Chair, the Vice Chair shall assume the Chair's duties until a new Chair is elected to fill the unexpired term.
6. A vacancy in an office shall be filled for the unexpired term by the Council at the next regular meeting following occurrence of the vacancy, except that no such action shall be taken unless placed on the agenda and mailed to all members. A member elected to fill an unexpired term may be elected to a successive full term.

7. The Chair and Vice Chair may succeed themselves in office for no more than one additional term.
8. At its regular meeting immediately prior to the annual meeting, the Chair shall appoint a nominating committee consisting of at least two Council members. At least 10 days prior to the annual meeting, the nominating committee shall send to each Council member a list containing the name of one nominee for each office. Additional nominations may be made from the floor during the meeting at which the election is held.
9. The Secretary and Treasurer need not be members of the Council and may succeed themselves in office.
10. The Secretary shall prepare and maintain permanent written record of all Council proceedings, shall transmit notices and agendas to the membership, and transmit a copy of the minutes of each Council meeting to each member prior to the next regular meeting.
11. The Treasurer shall serve as the chair of the finance committee; manage, with the finance committee, the Council's review of and action related to the Council's financial responsibilities; work with the supporting organization to ensure that appropriate financial reports are made available to the Council on a timely basis; present the annual budget to the Council for approval; review the annual audit and provide answers to questions about the audit.

ARTICLE VII SUPPORT ORGANIZATION

1. A support organization may be engaged to provide administrative, fiscal management, planning, project management or other assistance to the Council.
2. The support organization can be a new or existing organization with purposes and competencies including collaborative planning, economic development, or workforce activities within the region.
3. The support organization may provide data analysis, review of best practices, review and analysis of project proposals, and other duties as determined by the Council.
4. The support organization will make project recommendations to the Council for submission to the Board and will be responsible for monitoring the impacts of projects in carrying out the economic growth and diversification plan.
5. The support organization will be responsible for the receiving, use of, and auditing of funds received.
6. The support organization will have a contract with the Council that provides for its role as outlined above.

ARTICLE VIII SUBCOUNCIL ORGANIZATION

1. The Council may appoint all subcommittees as deemed necessary to meet the Council requirements of COV 2.2-2485; the Virginia Growth and Opportunity Act and to fulfill the duties of the Council. In addition, the Council shall create an Executive Committee and a Nominating Committee. The Nominating Committee will present a slate of officers, potential new members and fill vacancies on the Council.
2. Each subcommittee shall appoint a Chair and set meeting dates, times and locations.

3. The duties of each subcommittee member shall be implied by the name and function of the subcommittee. Each subcommittee shall report to the full Council.
4. Subcommittee members may be either Council members or non-Council members. Subcommittee Chairs must be Council members.

ARTICLE IX BYLAWS

The bylaws shall not be amended, modified or replaced except by a majority action of the Regional Council in an official meeting. Action on amended bylaws may not take place at the meeting in which they are introduced. Action on amended bylaws shall take place a minimum of thirty days after their introduction. The bylaws shall be amended to conform to statutory requirements as required. The Board shall review and approve amendments to the Bylaws.

ARTICLE X SEVERABILITY

In the event that any portion of the bylaws is deemed invalid, the remaining portions shall remain in full force and effect.

CERTIFICATION

These bylaws were approved and adopted at a meeting of the Council by a majority vote on _____, 2017.

Secretary

Date



GO Virginia Regional Council Intent to Form Statement

Section 1: REGIONAL COUNCIL CONTACT INFORMATION

1. Region Number	9
2. Region Name (optional)	Central Virginia Regional Council 9
3. Phone Fax	434-979-5610
4. E-mail	hcauthen@centralvirginia.org
5. Mailing Address	2211 Hydraulic Road, Suite 104, Charlottesville VA 22901
6. Contact Name and Role	Helen Cauthen, President, Central Virginia Partnership for Economic Development

Section 2: REGIONAL COUNCIL MEMBERSHIP INFORMATION

1. How many members?	23	
2. List of Members, Organization, and Sector being Represented		
1. David Pettit	Lenhart Pettit	Small Business
2. Brian Cole	LexisNexis	Large Business
3. Suzanne Jessup Brooks	Pepsi-Cola Bottling Co.	Large Business
4. Ed Dalrymple	Cedar Mountain Stone	Small Business
5. Ray Knott	Union Bank & Trust	Large Business
6. Tom Click	Patriot Aluminum	Small Business
7. Jim Cheng	Lee & Hayes	Small Business
8. Leigh Middleditch	McGuireWoods	Small Business
9. Elizabeth Smith	Afton Mountain Vineyards	Small Business
10. Steve De Jong	Lohmann Corporation	Small Business
11. The Hon. Ed Scott	Eco-Septix	Small Business
12. Steve Ray	IslerDare	Workforce Development Professional
13. The Hon. Gary Deal	Culpeper County Supervisor	Local Government Representative
14. The Hon. Fitzgerald Barnes	Louisa County Supervisor	Local Government Representative
15. Bryan David	Orange County Administrator	Local Government Representative
16. Steve Carter	Nelson County Administrator	Local Government Representative
17. Teresa A. Sullivan	University of Virginia	Education
18. Frank Friedman	Piedmont Virginia Community College	Education
19. Cheryl Thompson-Stacy	Lord Fairfax Community College	Education
20. Patrick Mauney	Rappahannock-Rapidan Regional Planning Entity	Regional Planning Entity
21. Chip Boyles	Thomas Jefferson Planning District	Regional Planning Entity
22. Miles Friedman	Fauquier County Economic Development	Economic Development Professional
23. Andy Wade	Louisa County Economic Development	Economic Development Professional
24.		Choose an item
25.		Choose an item

Section 2(continued): REGIONAL COUNCIL MEMBERSHIP INFORMATION

<p>3. Per the regional council guidelines, if you have less than 15 members or more than 25, please provide justification as to why.</p>	<p>N/A</p>	
<p>4. Are the majority of members from the private sector?</p>	<p><input checked="" type="checkbox"/> Yes</p>	<p><input type="checkbox"/> No</p>
<p>5. Please describe the member selection process. Please include how the proposed membership is representative of the region and ensures geographic and ethnic diversity. (if additional space is needed, please attach a word document)</p>	<p>See Attachment</p>	

Section 2(continued): REGIONAL COUNCIL MEMBERSHIP INFORMATION

<p>6. Please describe in detail how stakeholders and other methods of public input were consulted to select members. Address how it was an inclusive and open process (If additional space is needed, please attach a word document).</p>	<p>See Attachment</p>
<p>7. Proposed Leadership (Name of individual and role)</p>	
<p>8. Please describe why these individuals were selected to fill the leadership role.</p>	
<p>9. Please attach a narrative detailing why each member (listed in #2) was selected. This narrative should provide background information and include justification why the member is representative of the region.</p>	

We, the undersigned, proposed leadership of the Regional Council, duly authorized to act on behalf of the Regional Council for which this statement is made, certify that this statement and including any accompanying appendices have been examined by us and are, to the best of our knowledge and belief, true, correct and complete pursuant to the laws of the Commonwealth of Virginia.

Signature of Proposed Chairman

Signature of Proposed Vice Chairman

Print Name

Print Name

Date

Date

PLEASE SUBMIT COMPLETED STATEMENT WITH ALL ATTACHMENTS BY MAIL OR EMAIL TO:
Virginia Department of Housing and Community Development
600 E. Main Street, Suite 300 Richmond, VA 23219
GOVirginia@dhcd.virginia.gov

**CENTRAL VIRGINIA REGIONAL COUNCIL 9
INTENT TO FORM STATEMENT
ATTACHMENT**

5. Please describe the member selection process. Please include how the proposed membership is representative of the region and ensures geographic and ethnic diversity.

The Central Virginia Partnership for Economic Development is a nonprofit, public/private organization that represents 9 of the 11 localities in Regional Council 9. The Partnership's Board consists of 24 leaders – 12 each from the private and public sectors. The Central Virginia Partnership's Planning Team, which has been working for about a year, proposed a 23 member structure for Regional Council 9, which was approved by the Partnership's Board. There will be 12 private sector members: four selected from nominations by chambers of commerce in the region; five at-large selected from all private sector nominations; 2 from the Partnership's Board of Directors; and the Chair, Co-Chair or his/her designee from the Piedmont Workforce Network (the region's workforce development board). The Partnership's Planning Team reviewed all of the private sector nominations and proposed a slate to the Partnership's Board.

On the public sector side, there will be 11 members: 3 educational institutions; 2 elected officials; 2 county administrators/city manager; 2 local economic developers; and the director of each planning district commission. The University of Virginia and the 3 community colleges were asked for nominations. The Thomas Jefferson Planning District Commission and the Rappahannock-Rapidan Regional Commission each selected an elected official and county administrator to represent their planning districts, and in fact, the TJPDC and RRRRC passed resolutions nominating those individuals. The local economic developers from each planning district also were asked to vote on the person to represent that planning district.

The Partnership Board approved the full slate of Council members on February 3, accepting the recommendations of the Planning Team, TJPDC, RRRRC, the economic developers, and the nominations proposed by the educational institutions.

Emphasis on equal geographic representation was applied throughout the selection process. The proposed private sector slate is composed of five representatives from Planning District 9 and six representatives from Planning District 10. PD-9 private sector representatives consist of two chosen from the pool of nominees provided by the chambers of commerce and an additional two from the At-Large nominees. The fifth member from PD-9 was appointed by the Piedmont Workforce Network. PD-10 private sector representatives consist of one chosen from the chambers nominees, three from the At-Large nominees, and two were appointed by the Partnership. One member nominated by a chamber of commerce represents both planning districts. The PDC's took the lead in their respective districts to propose a geographically balanced public sector slate which is composed of five representatives from PD-9 and six from PD-10.

In regards to diversity, Regional Council 9 will have four women, one Asian, and one African American.

6. Please describe in detail how stakeholders and other methods of public input were consulted to select members. Address how it was an inclusive and open process.

The Partnership developed a Private Sector At-Large Nomination form and circulated it widely. The form was distributed directly to the Central Virginia Partnership's Board and investors, the Piedmont Workforce Network's Council, Board, and Committee members and our general mailing lists. The Partnership also highlighted the nomination opportunity in our newsletter sent directly to over 400 people. TJPDC and RRRC also sent this form to all of the elected officials in the region. Economic developers were encouraged to help us identify and recruit strong business leadership from each locality. The Partnership also distributed a news release with the nomination form to media outlets throughout the region. The executive director or chair of each chamber of commerce in the region received the Chamber of Commerce Nomination form and follow-up calls were made to encourage each chamber to nominate at least one person and to answer any questions.

On the public side, TJPDC and RRRC handled the process for locality representation within PD-10 and PD-9. TJPDC submitted requests to each elected official and chief administrative officer of each county and city within TJPDC Region 10. Five elected official nominations and two CAO nominations were received. A TJPDC nominating committee worked with the GO Virginia Region 9 planning committee to nominate one elected official and one CAO to the TJPDC Board for approval. Final nominations were based upon experience, commitment to economic development and regional initiatives, and diversity.

RRRC solicited nominations for the local elected official and chief administrative officer representatives from each of the five counties and eight towns within the Rappahannock-Rapidan region. Two elected official nominations and three chief administrative officer nominations were received. The RRRC Executive Committee reviewed the nominations received and selected one elected official and chief administrative officer to nominate to the Region 9 Council. The final selections were based on experience in local government and economic development activities.

9. Please attach a narrative detailing why each member (listed in #2) was selected. This narrative should provide background information and include justification why the member is representative of the region.

PRIVATE SECTOR

Central Virginia Partnership Representatives (2)

1. **David Pettit**, Attorney at Lenhart Pettit, has offices in Charlottesville and represents clients through Central Virginia and beyond. David serve on the Central Virginia Partnership Board of Directors and has co-chaired the Partnership's GO Virginia Planning Team for the past year.
2. **Brian Cole**, Executive Site Lead at LexisNexis, has offices in Charlottesville. He was Chair of the Partnership Board in FY 2015, has served on the Partnership's Executive Committee for four years and has co-chaired the Partnership's GO Virginia Planning Team with David Pettit. David Pettit and Brian Cole have a solid understanding of regional economic development and GO Virginia and helped establish a very collaborative and inclusive process for the formation of GO Virginia Regional Council 9.

Chambers of Commerce Representatives (4)

3. Nominated by the Charlottesville Regional Chamber of Commerce, **Suzanne Jessup Brooks**, Executive Vice President, Pepsi-Cola Bottling Co. oversees bottling facilities in Charlottesville and

Warrenton (Fauquier County) and the corporate headquarters in Albemarle County. Not only does Suzanne lead operations in 3 localities, but she is well recognized as a regional business leader and has served as the first female Board Chair of several organizations including the Virginia Beverage Association. This Pepsi franchise is now the oldest one in the world.

4. Nominated by the Culpeper County Chamber of Commerce, **Ed Dalrymple**, President, Cedar Mountain Stone and Chemung Contracting Corporation based in Culpeper County, leads companies with two related lines of business – heavy/highway construction and construction materials, including crushed stone aggregates and hot mix asphalt. He has over 40 years of leadership experience, is passionate about workforce development, and is actively engaged in the community including Co-Chair of the Culpeper Air Fest Foundation and a Board member of the Germanna Community College Education Foundation.
5. Nominated by the Fauquier County Chamber of Commerce, **Ray Knott**, Senior Vice President and Market Executive, Union Bank & Trust, is a Board member and former chair of the chamber. He is involved with many economic development projects in the area, was a founder of the County's micro loan program and serves as Chair of the Board of Trustees of Fauquier Medical Center. His banking experience has served the markets of Culpeper, Orange, Fauquier and Rappahannock Counties among others.
6. Nominated by the Louisa County Chamber of Commerce, **Tom Click**, President & CEO, Patriot Aluminum, has broad business experience with a history of leadership positions at large, industry leading companies such as Amerock, a division of Newell Rubbermaid, Indalex Aluminum and Norsk Hydro. He founded his current company in 2010, starting with 1,000 SF and 1 piece of equipment and now employs 60 people, running 3 shifts. Twice named to Inc Magazine's list of 5000 Fastest Growing Companies in America, Tom has strong entrepreneurial skills and a successful business background which will be assets to the Council.

At-Large Private Sector Members (5)

7. **The Hon. Jim Cheng**, former Secretary of Commerce & Trade, is currently of counsel at Lee & Hayes, an intellectual property law firm and works with clients in the high-tech and startup sectors. Jim also teaches Entrepreneurial Finance and Government & Entrepreneurship at the UVA School of Engineering. Early in his career, he founded CHM, a government IT services company that grew from annual revenues of \$300,000 in 1994 to \$90 million in 2004, was named the 12th fastest growing company in the US in Inc Magazine in 1999, and was ranked as the 7th largest Asian-American owned business in the U.S. He has been active in regional angel investment groups and venture capital funds. Although a relatively new resident of Albemarle County, Jim is viewed as an innovative business leader with state-wide focus and is very familiar with all of the localities making up Regional Council 9.
8. **Leigh Middleditch** is of counsel in the Charlottesville office of McGuireWoods and is vice president of McGuireWoods Consulting. A well-known business leader in the region, Leigh has previously served on UVA's Board of Visitors and was a founder of the University's Sorensen Institute for Political Leadership. He also was a founder of the Central Virginia Partnership, served on its Executive Committee and Board for almost 20 years, and has a long-time interest in regional economic development. In fact, the Partnership's highest award is named the Leigh B. Middleditch, Jr. Award for Excellence in Economic Development. As a former chairman of the Charlottesville Regional Chamber and the Virginia Chamber of Commerce and board member of the Montpelier Foundation, just to name a few, Leigh is well regarded as a business leader with regional focus.
9. **Elizabeth Smith**, Owner & General Manager, Afton Mountain Vineyards, founded her company in 2009 in Nelson County. She's a highly regarded business woman and has served as president of

Nelson151 and JWGGG/Monticello Wine Trail. Working as a financial analyst early in her career, Elizabeth is a strategic thinker.

10. **Steven De Jong**, President, CEO & Director, Lohmann Corporation, is one of Orange County's major employers. He serves on the 6 person Executive Board of this private German company and has expertise in starting and building business units and strategy development. He managed the construction of the initial facility in Orange in 2004 and led an expansion of the plant last year. Because his workforce comes from all over the region, he understands the importance of regional collaboration.
11. **The Hon. Ed Scott**, Co-Founder, Eco-Septix Alliance, served for 12 years in the Virginia House of Delegates representing the Counties of Culpeper, Orange and Madison and served as Chairman of the House Agriculture, Chesapeake and Natural Resources Committee. He co-founded his environmental services firm in Orange County in 2008 and is an accomplished business and public policy leader.

Piedmont Workforce Network (1)

12. **Steve Ray**, an attorney with IslerDare from Rappahannock County, is co-chair of the Piedmont Workforce Network, the workforce development board for the same localities represented by Regional Council 9. A PWN Board member for XXXX years, Steve is recognized as a business leader committed to addressing workforce development challenges regionally.

PUBLIC SECTOR

Elected Officials (2)

13. **The Hon. Gary Deal**, a Supervisor in Culpeper County since 2016, was selected by the Rappahannock-Rapidan Regional Commission to represent planning district 9. A lifelong resident of Culpeper, Gary was a civil engineering manager for Loudoun County for 15 years and worked with VDOT for 24 years in land acquisition, construction and permits.
14. **The Hon. Fitzgerald Barnes**, a County Supervisor in Louisa County for almost 20 years, was selected by the Thomas Jefferson Planning District Commission to represent planning district 10. A well-known African-American leader, Fitz also has a strong commitment to K-12 education and served as athletic director at Monticello High School for 16 years.

County Administrators (2)

15. **Bryan David**, County Administrator of Orange County, was selected by the Rappahannock-Rapidan Regional Commission. Prior to joining Orange County in 2014, Bryan served as Executive Director of Region 2000, the Lynchburg area's regional economic development organization, and successfully led that business, government and education partnership. He also has served as County Administrator for King George, Amherst and Brunswick Counties.
16. **Steve Carter**, County Administrator of Nelson County, was chosen by the Thomas Jefferson Planning District Commission. Serving in his current role since 1998, Steve's background includes significant local government work as well as experience in the private sector with Fluor Corporation, involved in construction of major electric power facilities.

Education (3)

17. **Teresa Sullivan**, president of the University of Virginia, has served as the first female president of the University since 2010. A respected scholar in labor force demography, President Sullivan has led UVA through a period of significant progress with many accomplishments including completion of a \$3 billion capital campaign and development of the Cornerstone Plan, with input from 10,000

alumni, parents, students, faculty and staff. UVA was one of the founders of the Partnership and the organization's bylaws include a permanent Board seat for the University.

18. **Frank Friedman**, president of the Piedmont Virginia Community College, has served in his role since 1999. PVCC service territory includes Charlottesville and the Counties of Albemarle, Greene, Fluvanna, Louisa and Nelson. His leadership extends beyond higher education as he works closely with K-12 education and UVA. Also, he has been recognized for his community leadership as a Board member of the Thomas Jefferson Area United Way, the Jefferson School Foundation, the Central Virginia Partnership and a past Chair of the Charlottesville Regional Chamber of Commerce.
19. **Cheryl Thompson-Stacy**, president of the Lord Fairfax Community College, began her current role in 2009. Her doctorate and master in education are complimented by a master of business administration, and she currently engaged in a long-term strategic planning process for LFCC. She also works closely with K-12 education and is well respected in the Counties of Fauquier and Rappahannock, which are in LFCC's territory, and beyond.

Planning District Commissions (2)

20. **Patrick Mauney**, Executive Director of the Rappahannock-Rapidan Regional Commission, has worked on regional initiatives at RRRC for eleven years, and has served as the Executive Director since 2016. Patrick's background includes community development planning, transportation, management of regional collaborations. Prior to his public sector tenure, Patrick worked for a GIS and Advanced Mapping technology firm in Northern Virginia.
21. **Chip Boyles**, Executive Director of the Thomas Jefferson Planning District Commission, has been the Director at the TJPDC for three years and prior spent five years working in the Office of the Mayor of the City of Baton Rouge as Director of Community and Economic Development. Chip's experience includes several local government management positions in Virginia, Louisiana, Maryland and South Carolina.

Local Economic Developers (2)

22. **Miles Friedman**, Director of Economic Development for Fauquier County, has been involved in economic development for more than 34 years. In addition to his current role, he has served as an economic development consultant and chaired the Prince William County Economic Development Council for 11 years.
23. **Andy Wade**, Director of Economic Development for Louisa County, has worked with the County for 7 years. He also spent over 5 years as a commercial lender for Virginia Community Bank. A lifelong resident of Louisa County, Andy is recognized as an innovative, creative economic developer by his peers.

**CENTRAL VIRGINIA PARTNERSHIP ROLE – FISCAL & ADMINISTRATIVE AGENT
GO VIRGINIA REGIONAL COUNCIL 9
FEBRUARY 13, 2017**

Partnership - Overview

Central Virginia Partnership for Economic Development, a not-for-profit public/private partnership, is the regional economic development organization for Charlottesville and the Counties of Albemarle, Culpeper, Fluvanna, Greene, Louisa, Madison, Nelson and Orange. The Partnership's mission is to expand investment in a strategic, responsible and sustainable manner to provide career ladder jobs for the region's workforce. Combining resources and involvement of private businesses, education institutions and local governments, the organization supports job creation and new capital investment in the region.

As a regional economic development organization, the Partnership's main focus – fostering collaboration to promote economic growth and job creation in the region – aligns exactly with the GO Virginia initiative. The Partnership has led a successful collaboration of public, private and educational stakeholders for two decades and is uniquely positioned to foster the regional cooperation required to successfully executive GO Virginia.

Partnership Involvement with GO Virginia

The Partnership has played a critical role in the early implementation of the GO Virginia initiative. The Partnership Board unanimously approved a resolution of support for this initiative on February 19 and formed its GO Virginia Planning Team on May 9. Chaired by private sector Board members, the team was tasked with providing guidance to the Partnership staff on implementation of the GO Virginia initiative.

At the Partnership's 20th Anniversary Celebration and Annual Meeting on June 24, the Partnership Board adopted the recommendation of its GO Virginia Planning Team affirming the Board's willingness for the Partnership to serve as the lead organization for GO Virginia and its Regional Council in our region, in collaboration with the Thomas Jefferson Planning District Commission and the Rappahannock-Rapidan Regional Commission.

The Partnership then reached out to localities in Planning Districts 9 and 10 and the business community, through the chambers of commerce, and to be sure they were comfortable with the Partnership as the lead for GO Virginia. At the Partnership Board meeting on December 16, the Board approved the Planning Team's membership structure for GO Virginia Regional Council 9, consisting of 23 members (12 private sector, 3 higher education, and 8 public sector).

The Partnership solicited nominations for private sector seats from the chambers of commerce in the region as well as at-large nominations from the general business community. The Thomas Jefferson Planning District Commission and the Rappahannock-Rapidan Regional Commission handled the seats for elected officials and county administrators/city manager. The Planning Team developed an initial slate of Council member recommendations, which was approved by the Partnership's Board on February 3. Future nominations will be handled by the Regional Council.

Acting as the support organization for Regional Council 9, the Partnership also has attended all of the GO Virginia Workgroup and Board meetings at the state level.

Partnership as Fiscal & Administrative Agent

The Central Virginia Partnership for Economic Development (Partnership) offers to serve as the support organization for GO Virginia Regional Council 9. The Partnership's mission is focused on economic growth and job creation in the GO Virginia region and its Board represents collaboration between government, private sector businesses and higher education institutions in the region – all critical components of the GO Virginia initiative.

The Partnership has experience to administer grants similar to those that would come through GO Virginia. Currently, the Partnership serves as the administrative and fiscal agent for the Piedmont Workforce Network, the local workforce development board, and its 3 federally funded grant programs totaling over \$1.2 million, and as the fiscal agent for the Central Virginia Small Business Development Center.

Conclusion

The Partnership proposes that it serve as the administrative and fiscal agent for Regional Council 9 at least until June 30, 2017. Assuming the Regional Council 9 as proposed is certified, and the offer of the Partnership is accepted, a contractual relationship would be established between the Partnership and the Regional Council.